

GUIDELINES FOR A MONOTHEMATIC CONFERENCE or WORKSHOP

TOPICS:

Requirements:

- Single topics discussed in a State-of-the-Art format.
- Relevant issues to be presented or debated.
- No need to provide a document with conclusions.
- The scientific organizers will only be asked to build the scientific program (subject to evaluation by the EASL Governing Board and scientifically run the meeting when it happens. There will be no need for local fundraising because EASL will cover full costs.

COMMUNICATION:

- The EASL logo is to be used for announcement and recognition.
- Communication and mailing is to be done through EASL
- Web-site links

Place: Any European city with an adequate congress center

Proposers and Organizers: EASL members. 1 Co-ordinator + 2 co-assistants with experience in the field

Time Schedule: Maximum duration: 1-3 days

Support: Professional Congress Organizer: Kenes International centralizes the entire technical organization

Use of EASL name and logo:

Please note that the association's insignia (logo) is a registered trademark and the property of EASL. The insignia can only be used as designated and approved by the Association. Any use of the Association's name is approved by the Association and by the EASL Office. A copy or sample of any such material produced by affiliate groups for public relations or public information must be sent to the Association for informational purposes.

All presentations should be addressed to the EASL Governing Board for approval at least 1 year prior to the event via easloffice@easloffice.eu.